



**SAFI INSTITUTE OF ADVANCED STUDY (SIAS)**

**Rasiya Nagar, Vazhayur East (P.O), Malappuram – 673633, Kerala State, India**

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**Under Graduate Internal Examination Committee - 2022-2023**

**SIAS/UGIEC/2022/1/6-7-2022**

**CIRCULAR**

**6-7-2022, Wednesday**

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A Meeting of the members of UG IEC will be convened at 1.15 pm today (6.7.2022, Wednesday). The representatives from corresponding departments should brief the status of the ongoing Centrally Monitored Internal Examination before the committee chaired by the Principal.

**Venue:- Conference Hall**

**Time :- 1.15 pm – 2.15 pm**

**Agenda:**

1. Introduction of the Members
2. Formation of the Sub Committees and Allocation of the Duties
3. Discussion on the progress of the 2 Semester Internal Exams
4. Absentees
5. Resit
6. Prevention of Malpractice
7. NAAC , Grievance Redressal
8. Other matters, If any

**Pranav K**

Convener

**To,**

1. HoDs

2. IEC Representatives

**Prof. E.P. Imbichikoya**

Chairman – Principal

**SAFI****SAFI INSTITUTE OF ADVANCED STUDY (SIAS)****Rasiya Nagar, Vazhayur East (P.O), Malappuram – 673633, Kerala State, India****Under Graduate Internal Examination Committee - 2022-2023****LIST OF MEMBERS (as on 1-7-2022)**

<b>SI No</b>	<b>Name</b>	<b>Position</b>	<b>Signature</b>
1.	Mr. Pranav K	Convener	
2.	Mr. Vaisakh Kizhuveettil	Joint Convener	

**Members**

<b>Serial No</b>	<b>Department</b>	<b>Signature of the HoD</b>	<b>IEC Representative</b>	<b>Signature of the IEC Representative</b>
1.	Department of Statistics		Ms. Radhika P.K.	
2.	Department of Biochemistry		Ms. Anjana M.	
3.	Department of Chemistry		Mr. Rahul P	
4.	Department of Food Technology		Ms. Archana P	
5.	Department of Biotechnology		Ms. Tancia Rosalin	
6.	Department of Languages		Mr. Bineesh NK	
7.	Department of Mathematics		Ms. Sneha N P	
8.	Department of Microbiology		Ms. Aswathi A	
9.	Department of Islamic Finance		Mr. Shaheer Anaz T V	
10.	Department of Commerce		Dr. Haris M	
11.	Department of English		Dr. Umar Farooq MC	
12.	Department of Psychology		Ms. Keerthana	
13.	Department of Economics		Ms. Zanoobiya K	
14.	Department of Management		Ms. Shana Wahab	
15.	Department of Physics		Dr. P.Muhammed Razi	
16.	Department of Computer Science		Ms. Safeena C	

**Pranav K**

Convener

**Prof. E.P. Imbichkoya**

Chairman



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**SUB COMMITTEE**

SERIAL NUMBER	SUB COMMITTEE	NAME & SIGNATURE
1	Circular, IEC Meeting Arrangements	1. 2.
2	Meeting Minutes	1. 2.
3	Exam Timetable	1. 2. 3.
4	Resit	1. 2. 3. 4. 5 6.
5	Grievance Redressal	1. Mr.Pranav K - Convener 2. Mr. Vaisakh K - Joint Convener
6	Result / Website / Social Media	1. 2. 3. 4.
7	Squad	1. Mr.Pranav K - Convener 2. Mr. Vaisakh K - Joint Convener
8	NAAC / IQAC	1. 2.