



SAFI INSTITUTE OF ADVANCED STUDY (SIAS)
Rasiya Nagar, Vazhayoor East (P.O.), Malappuram -673632, Kerala state, India

SIAS/IEC-UG/2021-2021 /GRF

Complaint No: UG-IEC/GR/.....

GRIEVANCE REDRESSAL FORM FOR INTERNAL EXAMINAION

Name of the Student :

Details of the Internal Exam:

(Please Attach Required Documents)

Course and Year :

Nature of Grievance :

Signature with date :

Resolution by

Concerned Subject Faculty:

COMMENTS

H O D :

FOR IEC USE ONLY

IEC Conveners Remark:

PRINCIPAL :

Convener, IEC



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--/--/20...

To,

Ms/Mr

.....UG Programme

Dear

Sub: Response to your grievance letter to IEC (Complaint No: UG-IEC/GR/.....) reg:

This is in response to your grievance letter to SIAS UG IEC-Complaint No: UG-IEC/GR/..... dated --/--/20--.. SIAS UG IEC has carefully reviewed your letter and the response from the concerned subject faculty. It has been decided that **Decisions, Reasons** etc.....

Hence your grievance has been denied/solved/accepted with following instructions*

* Date of RESIT, Revaluation, Approval for RESIT with letter from parents, etc

Ref: MoM , SIAS UG IEC, dated--/--/20—

Convener,
SIAS UG IEC

Copy to,

1. The Principal
2. Head of The Department
3. Dr/Mr/Mrs Faculty
4. IEC file